



Girl Scouts of the Missouri Heartland, Inc.
Girl Scout Troop Financial Report 2017
 (Reporting Period: September 1, 2016 – August 31, 2017)

Please submit this form, with a December 2016, April 2017, and August 2017 bank statement, by Oct. 1, 2017. Send one copy to your district account advisor and one to your membership marketing specialist. Make sure to keep a copy for your records.

Report Prepared by _____ Service Unit # _____ Troop # _____

Beginning # of girls _____ Ending # of girls _____

Girl Scout Age Level: Daisy Brownie Junior Cadette Senior Ambassador

REVENUE (9/1/16 – 8/31/17)	Amount	EXPENSES (9/1/16 – 8/31/17)	Amount
National Membership dues collected	\$	National membership dues paid	\$
Troop Fall Product Program Total proceeds (Total found on <i>Sales Summary</i> by Troop report in Nut-E)	\$	Fall Product Program amount paid to council (by ACH)	\$
Troop Cookie Program Total proceeds (Total found on <i>Troop Balance Summary</i> report in SNAP)	\$	Cookie Program amount paid to council (ACH or deposited to council account)	\$
Cookie Program Troop Bonus amount (10 cent bonus)	\$		
Troop Cookie Program Special Proceeds (if applicable, occurs after end of booth sales Ex: \$2/box cookies)	\$	Cookie Program Special Proceeds amount paid to council (if applicable, occurs after end of booth sales Ex: \$2/box cookies)	\$
Family Donations collected	\$	Family Donations paid to council	\$
Troop dues collected	\$	Supplies purchased	\$
Other money-earning projects (Please list)	\$	Equipment purchased	\$
		Day Camp expenses	\$
		Troop Camping expenses	\$
Money collected for special events (Please list)	\$	Trip expenses	\$
		Service projects	\$
Other Income (Please list)	\$	Awards, badges, patches, and pins	\$
		Program event fees	\$
		Other Expenses (Please list)	\$
Donations	\$		
TOTAL REVENUE	\$	TOTAL EXPENSES	\$

Beginning Balance (ending balance from previous financial report)	\$
Plus Total Year's Revenue	+
Minus Total Year's Expenses	-
Year End Balance	\$

Current Checkbook Balance: _____

Do the Year End Balance and Checkbook Balance totals match? Yes No

If "no," why? _____

Outstanding Checks (please list): _____

What specific activities are planned for the remaining checkbook balance? _____

Bank Account Information

Name of Bank _____ Checking Account Number _____

Branch Address _____ Branch Phone Number _____

Persons authorized to sign checks (name and phone number)

1. _____ Phone _____

2. _____ Phone _____

3. _____ Phone _____

Troop Leadership

Troop Leader (01) _____ Will you be continuing? Yes No

Co-leader (02) _____ Will you be continuing? Yes No

If one of you does not plan to continue, who will be taking over that position?

Name: _____ Phone: _____

Address: _____ City/State: _____ Zip: _____

Verification (*This Troop Financial Report must be verified by three non-related adult troop members.*)

I have verified the accuracy of this Troop Financial Report by auditing the checkbook and bank statements.

1. _____
Name (please print) Signature Date

2. _____
Name (please print) Signature Date

3. _____
Name (please print) Signature Date

Report submitted by: _____
Name Signature Date

For Office Use Only: Date Received _____ Audited by _____

Girl Scouts of the Missouri Heartland, Inc.

T 877-312-4764 ● F 417-862-4120 ● www.girlscoutsmoheartland.org ● gscouts@girlscoutsmoheartland.org

