



Girl Scouts.

Girl Scouts of the Missouri Heartland, Inc. Service Unit Event Financial Report

Name of Event: _____ Event Date(s): _____

Income:

Registration Fees:	\$	(per person)	⇒ total	\$
Other Cash Income (specify):				\$
Total Income				\$

Expenses:

Printing:	\$	
Program Supplies (exhibits, films, art materials):	\$	
Office Supplies (stamps, letters, copies):	\$	
Telephone:	\$	
Rent (space):	\$	
Rent (equipment):	\$	
Fees and wages (speakers, consultants, lifeguards, etc.):	\$	
Transportation:	\$	
Food:	\$	
Insurance:	\$	
Patches/T-Shirts:	\$	
Other (specify):	\$	
Total Expenses		\$
Balance or Deficit		\$

If there was a balance, how was the extra money used (please explain): _____

If there was a deficit, how was that met (please explain): _____

Signature of Event Chairperson Date

Signature of S.U. Event Coordinator Date

Signature of Service Team Manager

Date

