



**Girl Scouts of the Missouri Heartland, Inc.**  
**Program Center Reservation**  
**Suzanne**

*This form, along with any applicable fees, must be submitted for overnight or day use of the Suzanne Program Center at least four weeks prior to the event. Upon approval of your reservation application, a confirmation packet verifying unit/area and date(s) will be mailed to you. Deposits/fees will be refunded only if cancellation is made 10 days prior to confirmed date of use.*

**Reservation Information**

Date of Reservation Request \_\_\_\_\_

Troop # \_\_\_\_\_ is applying for (check one)       Day Use       Overnight Use

Service Unit # \_\_\_\_\_ is applying for (check one)       Day Use       Overnight Use

Contact Person \_\_\_\_\_ Evening Phone \_\_\_\_\_

Day Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ County \_\_\_\_\_

Program Age Level:       Girl Scout Daisy       Girl Scout Brownie       Girl Scout Junior

Girl Scout Cadette       Girl Scout Senior       Girl Scout Ambassador       Adult

**Event Information**

Number of:    Girls \_\_\_\_\_    Adults \_\_\_\_\_

Name of emergency contact *who will not be on site* \_\_\_\_\_

Troop Position \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Address \_\_\_\_\_

Adult(s) attending who have completed required trainings:

    Basic Outdoor Skills \_\_\_\_\_ Basic Troop Camping \_\_\_\_\_

**Sites/Facilities**

*There is no fee for Girl Scout troop or service unit usage.*

**Facilities (day/overnight usage)**

Primitive Campsites only (water/latrine)	No fee	Free
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**Facility Reservation Choices** (Please fill in your first and second choice for facility reservation.)

Facility Choice 1 \_\_\_\_\_

Arrival Day/Time \_\_\_\_\_ Departure Day/Time \_\_\_\_\_

Facility Choice 2 \_\_\_\_\_

Arrival Day/Time \_\_\_\_\_ Departure Day/Time \_\_\_\_\_

*This form, along with any applicable fees, must be submitted at least four weeks prior to your desired reservation date. Phone, fax and e-mail reservations must be paid with a credit card. Forms/payment may also be brought to any GSMH service center or mailed to GSMH Program Center Reservations at 1432 Kurre Lane, Cape Girardeau, MO 63701*

<p><b>For Office Use Only:</b>  Date Reservation Rec'd _____ Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No    Date Confirmation Packet Sent _____ Initials _____</p>
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