



**Girl Scouts of the Missouri Heartland, Inc.**  
**Program Center Reservation**  
**Silver Meadows**

*This form, along with any applicable fees, must be submitted for overnight or day use of the Silver Meadows Program Center at least four weeks prior to the event. Upon approval of your reservation application, a confirmation packet verifying unit/area and date(s) will be mailed to you. Deposits/fees will be refunded only if cancellation is made 10 days prior to confirmed date of use.*

**Reservation Information** Date of Reservation Request \_\_\_\_\_

Troop # \_\_\_\_\_ is applying for (check one)     Day Use     Overnight Use

Service Unit # \_\_\_\_\_ is applying for (check one)     Day Use     Overnight Use

Contact Person \_\_\_\_\_ Evening Phone \_\_\_\_\_

Day Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ County \_\_\_\_\_

Program Age Level:     Girl Scout Daisy     Girl Scout Brownie     Girl Scout Junior

Girl Scout Cadette     Girl Scout Senior     Girl Scout Ambassador     Adult

**Event Information**

Number of:    Girls \_\_\_\_\_    Adults \_\_\_\_\_

Name of emergency contact *who will not be on site* \_\_\_\_\_

Troop Position \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Address \_\_\_\_\_

Adult(s) attending who have completed required trainings:

    Basic Outdoor Skills \_\_\_\_\_ Basic Troop Camping \_\_\_\_\_

**Sites/Facilities**

*There is no fee for Girl Scout troop usage for day outings such as picnics and hikes. The fee schedule below applies for all other troop usage and overnight troop usage. Girl Scout service unit usage will be charged at a rate of \$25 per day for basic main facility usage. The fee schedule below applies for all other service unit usage and overnight usage.*

**Facilities (day/overnight usage)**

Lodge (Kitchen, fireplace, bathroom, showers) \$25 per day/night	# of days/nights _____ x \$25 =	\$ _____
South Shelter Area (covered pavilion, shower/toilet facility, fire pit)	No fee	Free
Tent camping in the Meadow (Must use South Shelter facilities)	No fee	Free
<b>TOTAL FEES DUE</b>		<b>\$ _____</b>

**Facility Reservation Choices** (Please fill in your first and second choice for facility reservation.)

Facility Choice 1 \_\_\_\_\_

Arrival Day/Time \_\_\_\_\_ Departure Day/Time \_\_\_\_\_

Facility Choice 2 \_\_\_\_\_

Arrival Day/Time \_\_\_\_\_ Departure Day/Time \_\_\_\_\_

**Equipment Reservation/Rental** (Please indicate below if you would like to reserve any specialist equipment or activities.)

Canoeing* (no more than three persons in a canoe) \$3 per canoe	# of canoes _____ x days of usage _____ x \$3 =	\$ _____
Fishing* No fee	(No equipment provided)	Free
<b>TOTAL FEES</b>		<b>\$ _____</b>

**\*Required Specialists**

The activities marked with an (\*) above require a certified adult specialist. The council does not provide facilitators on site or set the facilitator fee. Contact a Leadership Program Specialist for a list of certified facilitators. Please list your specialist's name and attach a copy of his/her proof of certification on a separate page.

Activity	Specialist's name	Copy of certification?
Canoeing (not float trips) (Current min. certification of Small Craft Safety)	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fishing (Current min. certification of Basic Water Rescue)	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Payment Methods**

Check(s), made payable to Girl Scouts of the Missouri Heartland, Inc.	\$ _____
Credit Card (Please complete information below.)	\$ _____
Credit Card Type: _____	<b>TOTAL ENCLOSED</b> \$ _____
Card #: _____ Expiration Date: _____	
Name on Card: _____ Signature: _____	

*This form, along with any applicable fees, must be submitted at least four weeks prior to your desired reservation date. Phone, fax and e-mail reservations must be paid with a credit card. Forms/payment may also be brought to any GSMH service center or mailed to GSMH Program Center Reservations at 1432 Kurre Lane, Cape Girardeau, MO 63701*

**For Office Use Only:**  
 Date Reservation Rec'd \_\_\_\_\_ Approved:  Yes  No Date Confirmation Packet Sent \_\_\_\_\_ Initials \_\_\_\_\_

