

Girl Scouts of the Missouri Heartland, Inc.  
210 S. Ingram Mill Rd., Springfield, MO 65802  
877-312-4764  
www.girlscoutsmoheartland.org

## CRISIS CONTACT CARD



(FOLD HERE)

### ADDITIONAL CRISIS INFORMATION

If you have emergency 911 service, CALL IT FIRST.  
Write in additional local numbers you may need.

POLICE \_\_\_\_\_  
SHERIFF \_\_\_\_\_  
AMBULANCE \_\_\_\_\_  
FIRE DEPARTMENT \_\_\_\_\_  
HOSPITAL/CLINIC \_\_\_\_\_  
OTHER \_\_\_\_\_

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**PROCEDURES TO FOLLOW AT THE SCENE OF A SERIOUS ACCIDENT, CRISIS, OR FATALITY**

Give priority attention to anyone injured. Do not disturb surroundings except as necessary to care for the injured.  
Call for police and emergency medical assistance. Call family of injured. Call back-home contact person to let parents know troop may be late returning.  
Call one of the designated people below to report emergency and secure additional assistance.  
Refer all media (press, radio, TV) inquiries to the council Chief Executive Officer. **Do not** give any information or release any names to media. Keep all copies of permission slips and medical/health records. Make notes about what happened and **keep your copies**.

**Council CRISIS PHONE** ..... (417) 880-0446  
Council Service Center..... (877) 312-4764  
Anne Soots, Chief Operating Officer/Interim CEO..... (417) 818-7611  
Brigitte Scott, Chief Communications Officer..... (417) 818-6287  
Valarie Moseley, Chief Membership/Program Officer..(417) 818-8591

In the event of a fatality, leave a responsible adult at the scene of the emergency. See that the victim and surroundings are not disturbed until the proper authorities are in control.

When calling for help in an emergency, clearly give your name, location, directions to the site, telephone number you are calling from and the nature of the emergency.

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